# Education

## Southern Methodist University, Cox School of Business Dallas, TX Dallas, TX

**Bachelor of Business Accounting, Major 2013**

Accounting – 3.717 **|** Overall – 3.295

# Objective

Obtain a challenging and rewarding accounting internship that will allow me to apply, develop, and strengthen accounting skills.

# Summary of Qualifications

* Strong commitment to building personal relationships with customers leading to high retention rates
* Intense passion for technology and top notch customer service
* Strong teamwork and leadership skills demonstrated through working with clients and staff globally
* Excellent time management skills demonstrated through owning two businesses in high school, earning the rank of Eagle Scout, working while a full time student in college, Treasurer of the Kappa Sigma Fraternity, and a member of the SMU Investment Club

# Experience

## Kappa Sigma Fraternity Delta-Pi Chapter Dallas, Texas

## Treasurer April 2012 - Present

* Analyze chapter finances to assess monetary position
* Review financial statements and prepare tax related documents
* Maintain financial records and statements
* Manage accounts receivables and collections for delinquent accounts; achieved a record high collection rate of 96.98%
* Disburse chapter funds according to a strict budget plan
* Assist in establishing philanthropy events

## Steadfast Networks Chicago, Illionois

## Account Manager January 2011 - Present

* Assist in managing all inbound sales leads
* Work with clients with a broad range of technical knowledge
* Develop strong customer relationships generating a high number of word of mouth leads
* Extensive CRM and lead tracking experience
* Closed deals from low four figures to over six figures a year
* Collaborated in building complex hosting solutions with implementations team

## UK2Group London, United Kingdom

## Sales Engineer August 2010 – January 2011

* Pushed sales for new content delivery network
* Expanded cloud services division
* Redefined and reinvented product offerings for a subsidiary
* Worked with a global staff base

## Limestone Networks Dallas, Texas

## Account Specialist March 2010 – July 2010

* Sold a server on average of once an hour
* Increased efficiency in sales and support
* Responsible for online presence through WebHostingTalk.com

# Skills

Mastery of Microsoft Office (Word, Excel, and Powerpoint), Team-Player with excellent communication skills, motivated with a strong desire to learn, top-notch budgeting skills, exemplary time management, CRM lead tracking, high reliability, customer service advocate, and multi-tasking.